



# Refund Application Form

Student Name

Date of Birth  Gender  Male  Female  Undetermined

Qualification applying for

PTR conducted via:  Face to face  Telephone  Skype

## Purpose:

The Pre-Enrolment/Training Review (PTR) is a process undertaken to determine the most suitable and appropriate course and training for an individual conducted prior to the enrolment into course of studies to ensure that the training and assessment provided by St Peters International College (SPIC) is able to meet the student's individual needs and their host workplace requirements (if applicable).

Before we make an offer, SPIC is required to conduct a review of a student's current competencies, including their literacy and numeracy skills, in order to enrol them in the most appropriate course to achieve their intended outcomes

Course and Units Information (must be completed) (Please tick appropriate boxes)			
Did you have access to enough information to make an informed decision about your enrolment in this course? Please tick the relevant and provide the relevant information accordingly so that student can make an informed decision, about the course and SPIC	Where to find more information SPIC WEBSITE And SPIC Student Handbook	YES	NO
<b>Course Information (Discussed with Student)</b>	<b>Course Brochure Specific to student area of Study, SPIC Website, www.spic.qld.edu.au SPIC Student Handbook</b>		
Entry requirements for your course		<input type="checkbox"/>	<input type="checkbox"/>
Any Pre-requisite Unit requirements for the course		<input type="checkbox"/>	<input type="checkbox"/>
Duration of course		<input type="checkbox"/>	<input type="checkbox"/>
Course location		<input type="checkbox"/>	<input type="checkbox"/>
Content of the course		<input type="checkbox"/>	<input type="checkbox"/>
Delivery method of course (e.g. on or off campus, face-to-face)		<input type="checkbox"/>	<input type="checkbox"/>
How assessment is conducted during the course		<input type="checkbox"/>	<input type="checkbox"/>
When and Where assessment will be conducted?		<input type="checkbox"/>	<input type="checkbox"/>
Whether or not your course includes a work placement		<input type="checkbox"/>	<input type="checkbox"/>
English, Attendance and Academic Requirements		<input type="checkbox"/>	<input type="checkbox"/>
Fee information (Total Cost)		<input type="checkbox"/>	<input type="checkbox"/>
Tuition and Non Tuition Fees		<input type="checkbox"/>	<input type="checkbox"/>
Student support services		<input type="checkbox"/>	<input type="checkbox"/>
Referral Services	<input type="checkbox"/>	<input type="checkbox"/>	





